

Edible Estates CIC

JOB DESCRIPTION

Community Gardener

RESPONSIBLE TO: Project Manager

TERMS OF EMPLOYMENT: Sessional work which will include regular evening and weekend sessions.

Self Employed / Employed - Negotiable

LOCATION: Various community gardens across Edinburgh.

SALARY: £20 per hour (for sessional self-employment)

PURPOSE OF JOB

To prepare, deliver and report on regular community garden workshops at sites across Edinburgh. To help and support existing participants maintain and develop their community gardens, the majority of which are growing edible crops. To engage new participants with existing community gardens and help them to develop their gardening skills and knowledge. To support the development of new community gardens in areas of Edinburgh lacking this provision.

MAJOR TASKS/ACTIVITIES

Workshops & Classes

- Prepare and deliver regular (weekly/fortnightly/ monthly) workshops and courses at various community gardens. The frequency of these sessions will be determined by the needs of the particular garden and the times of the sessions by the availability of participants. This will require weekend and/ or evening working.
- Prepare and deliver enjoyable, effective and safe Grow Your Own sessions and courses. These will run throughout the year but be appropriate for the time of year and be suitable for a range of abilities, knowledge and skills. They will give participants a working knowledge of food growing and enable them to manage a growing space of their own.
- Deliver a series of community self build workshops during the construction phase of new community garden projects
- Prepare and deliver a wide variety of garden maintenance workshops related to the goals of the project and the requirements of particular gardens.

Community Development, Promotion of Community Gardens & Site Management

- Assist the Project Manager and Community Engagement Officer to promote gardens and engage with the local communities. E.g. Consulting with local residents either by door-to-door or at events, delivering flyers, etc
- Work with participants to discuss, develop and implement, Health & Safety, Safe Space, and Growers Agreements etc. Our emphasis is upon raising the participants capacity to work together as a group to manage their own site.
- Record workshop participation information and progress made in the gardens, including plenty of photographs

TEAM & PARTNERSHIP WORKING

- Collaborate with other Edible Estates staff to deliver project goals.
- Attend team meetings as required to report, discuss and develop the project.
- Collate and regularly report workshop participation and progress to the Projects Manager.
- Promote workshops and generate community interest in the gardens via social media and other communication channels

RISK ASSESSMENT, HEALTH & SAFETY

- Liaise with Project manager to carry out Risk Benefit Assessments of all aspects of garden sessions
- Implement sensible and proportionate Health & Safety precautions to ensure safety of participants.
- Raise awareness and teach methodologies in risk assessment and health & safety during all classes and workshops.

OTHER

- To operate within an Equal Opportunities Policy.
- To carry out other reasonable duties deemed necessary by the Project Manager.
- Evening and weekend duties as required.

DECISIONS MADE

The postholder will be required to make frequent decisions on operational matters, decisions of a strategic nature are taken by the Project Manager, and the Board of Edible Estates CIC.

SUPERVISION RECIEVED

Regular employee supervision and support sessions will be available with the Project Manager.

EDUCATIONAL VOCATIONAL QUALIFICATIONS EXPERIENCE REQUIRED

An appropriate qualification/s and or experience in community gardening, leading volunteer workshops, teaching food growing.

PERSON SPECIFICATION

Essential Criteria

- Extensive gardening knowledge and experience
- Experience of leading community gardening or similar workshops
- Experience of on the ground community engagement / development
- Resilient to working in disadvantaged communities
- Positive outlook, willingness to work in all weathers, patient and tolerant, organised and efficient.
- Good communication skills with children and adults
- Good team worker and ability to use own initiative
- Excellent communication and interpersonal skills
- Excellent organisational skills
- Ability to produce reports
- Computer literate and social media awareness (Facebook etc)
- Commitment to the success and sustainability of the project

Highly Advantageous Criteria

- Experience of working in deprived communities/council estates
- Experience of planning and delivering community gardening workshops
- Knowledge of local area
- Good photography skills
- Knowledge of climate change / sustainability issues
- Experience / knowledge of social justice and social inclusion issues
- Qualifications in a relevant field/s
- Experience of working and supporting volunteers
- Current First Aid Certificate (training can be given)
- A full UK driving licence

September 2022.